

No-Show and Cancellation Policy

An appointment cancellation or rescheduling made with less than 24 hours notice (one business day), or a no-show, significantly limits our ability to make the appointment available for another patient in need. We understand that unforeseen circumstances may cause you to cancel. We request that you contact us promptly to cancel your appointment.

- Appointments canceled or rescheduled without a 24 hours notice will be subject to a **\$25.00** cancellation fee. Please provide our office a 24 hour notice to cancel or reschedule your appointment.
- If you cancel or reschedule late (less than 24 hours) or no-show for two appointments, we cannot schedule future appointments for you.
- If you are 15 or more minutes late for your appointment, the appointment may be cancelled and rescheduled.
- As a courtesy, we make text message and/or make appointment reminder calls a day or two in advance. This policy still remains in effect if a text message, reminder call, or voicemail is not received.

We appreciate your help in keeping our office running efficiently.

Your signature below indicates that you have read and understand the above.

Patient Name: _____

Patient Signature: _____ Date: _____